

# VOLUNTEER AGREEMENT

Volunteers are an important and valued part of Acorns Children's Hospice. We hope that you enjoy volunteering with us and feel part of our team.

This agreement outlines what you can expect from us and what we hope from you. We aim to be flexible and are always happy to discuss your individual situation/needs.

## **As a Volunteer with Acorns Children's Hospice you can expect:**

- To be involved with an organisation that is dedicated to meeting the needs of our children, young people and families
- To be treated fairly, respectfully and with courtesy, actively encouraging a pleasant and friendly atmosphere
- To be introduced to how the organisation works, your role in it and to provide training as required
- A supportive and positive environment that ensures you enjoy your volunteering
- A named contact for support
- To consult with you and keep you informed of possible changes
- Recognition and thanks
- Adequate Public Liability Insurance
- To respect your right to privacy
- To implement good health and safety practices
- To be reimbursed for any reasonable out of pocket expenses as agreed in the course of your volunteering
- To apply our complaints procedure if there is need

## **In return we ask you:**

- Support our aims and objectives
- Remember that you are a representative of Acorns Children's Hospice
- To be open and honest in your dealings with us
- Treat fellow volunteers and staff fairly, respectfully and with courtesy, actively encouraging a pleasant and friendly atmosphere
- To follow Acorns Children's Hospice policies and procedures, including health and safety & fire.
- To be aware of and adhere to Acorns Children's Hospice policies on safeguarding, diversity and confidentiality
- To let us know if you wish to change the nature of your contribution
- To volunteer to the best of your ability and to give as much warning as possible whenever you cannot attend

Signed:

Print name:

Date: