

# Eden Valley Hospice



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Cumbria's Children's Hospice

Durdar Road, Carlisle CA2 4SD - Telephone: 01228 817658

## Volunteers Application Form

Thank you for your interest in Volunteering. Please complete in black ink and return to the Volunteer Services Manager at the address shown above, marked Private & Confidential.

### Your Details

Title: Mr/Mrs/Miss/Ms \_\_\_\_\_ Forenames: \_\_\_\_\_ Surname: \_\_\_\_\_

Full Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Home Tel. No: \_\_\_\_\_ Daytime Tel. No: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile Tel. No: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

### Availability

Please indicate the day(s) and approximate times you may be available to help and how often you could help us (e.g. most Monday mornings and all day Wednesdays and some Saturdays). If successful we will work out your volunteering hours to suit you; this section is just to give us some idea when you might be available.

Are you available to volunteer for more than 6 months?  YES  NO

### Area of Interest

Please write down the type of volunteering you would like to do. If you are unsure what you would like to do, just leave this blank.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you suffered a close bereavement in the past two years? If yes, please provide details:

\_\_\_\_\_  
\_\_\_\_\_

### **Special Needs**

If you have any special needs or requirements that you feel we should know about please tell us about these here (e.g. diabetic, heart condition, back injury and cannot do any lifting, etc.):

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### **Support Needs**

Do you have any support needs or access requirements that we should be aware of?

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### **Personal Skills & Experience**

Please describe any skills you have that you think may be a benefit to the Hospice, e.g. computer skills, great at DIY, used to work in a shop, etc. Include any voluntary and paid work, general life experience, training and education.

### **Any Other Comments**

Please use this space to add any other information about your application that you feel may be of interest to us.

## For Volunteers Aged Under 18 Years

If you are under 18 years of age please ask a parent or guardian to sign this box to give their permission for you to become a volunteer.

I, the undersigned, as parent/legal guardian of the person named overleaf, hereby give my consent to their application as a volunteer at Eden Valley Hospice. I understand that this is done entirely at their own risk, and I hereby waive any and all claims (to the extent permitted by law) that may arise from whatever cause against Eden Valley Hospice, its employees, volunteers or agents. I understand the nature of volunteering and will fully support their role as a volunteer with Eden Valley Hospice.

Name of Parent/Legal Guardian: \_\_\_\_\_

Signature of Parent/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

## Connections

Do you know or have any connection with any Trustee, member of staff or volunteer at the Hospice?  YES  NO

If Yes, please give their name and relationship: \_\_\_\_\_

## Personal References

Please give details of two people (other than relatives) we can approach for references and are able to comment on your suitability as a volunteer:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

## Criminal Convictions

Volunteers, whose duties are carried out within Eden Valley Hospice, will be required to complete a Disclosure and Barring Service (DBS) check. As part of this check you must declare if you have any unspent criminal convictions, cautions, reprimands or warnings. A conviction will not necessarily disbar you from volunteering; however any failure to disclose such convictions could result in the ending of your volunteer role. Any information given will be treated in the strictest of confidence and will be considered only in relation to the volunteer position applied for.

*'I declare that I am NOT currently the subject of any police investigation and/or prosecution in the United Kingdom, or any other country. I declare that I have not been convicted of any criminal offence required by law to be disclosed, in the United Kingdom or any other country. I declare that I am not currently the subject of any investigation by any body having regulatory functions in relation to health/social care professions, including such a regulatory body in another country'.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

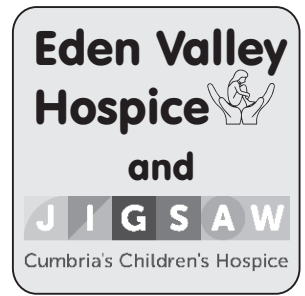
If you are unable to sign this declaration, you must list all your criminal convictions, cautions, reprimands or warnings on a separate sheet, including the date, offence and sentence details.

## Declaration

I hereby confirm that I wish to apply as a volunteer with Eden Valley Hospice and confirm the information contained in this application is true and accurate. I further grant the charity permission to take up such references as they feel appropriate to my application and, if required, to carry out the police check required by law for me to work with 'vulnerable' people. I further give Eden Valley Hospice permission to process the information provided in accordance with the Data Protection Act 1998.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please return to:  
**Voluntary Services Manager**  
**Eden Valley Hospice**  
**Durdar Road,**  
**CARLISLE**  
**CA2 4SD**



Telephone: 01228 817658  
[www.evospice.org.uk](http://www.evospice.org.uk)  
[www.jigsawospice.org.uk](http://www.jigsawospice.org.uk)

**FOR INTERNAL USE**

Date application received	
Initial Interview	
Date DBS check initiated	
Type of Disclosure	Standard <input type="checkbox"/> Adult <input type="checkbox"/> Enhanced <input type="checkbox"/> Child <input type="checkbox"/> Enhanced + Barred Checks <input type="checkbox"/>
Name Badge Ordered	
Department Allocated to	
Willing to help at events	Details

Reference Request 1	Out	Back
Reference Request 2	Out	Back
Date of Issue		
Disclosure Number		
Date started volunteering		
Days Available		
Misc		

General information



A registered charity no. 1008796

