

VOLUNTEER ROLE DESCRIPTION

Evening Volunteers

Our hospices are family orientated environments with families treating the hospice as home during their stay. Volunteers in all roles within the hospices are part of this family and are expected to meet the needs of the families in accordance with their role.

The Role

To offer support and assistance to the Care Team to get children and young people ready for bed. Volunteers must be current hospice volunteers and have a background in or be currently training in the care field e.g. nursing, physio, previous or current experience of supporting people

Skills Required

- Friendly and outgoing with a good sense of humour
- Good at listening to people
- Tactful and sensitive
- Ability to empathise
- Friendly, patient and kind manner at all times
- Good time keeping
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Duties

- To attend handover and liaise with care team about children's needs
- To keep children and young people company whilst staff are attending to our children and young people
- To assist the care team to bathe and dress the children
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Time Commitment

One or two evenings per week or fortnight 6.30 – 9pm. This time commitment can be increased or decreased after discussion with the Manager.

Support

Volunteers will be well supported and will have a clearly identified staff member to whom they report. The Voluntary Services Manager has a key role in providing overall support and supervision for volunteers. Volunteers will report to Shift Co-ordinator on a day to day basis.

Supervision

Whilst on duty volunteers are under the supervision of the Shift Co-ordinator and are responsible to them for the activities carried out at the hospice. Volunteers are asked to notify the Voluntary Services Manager of planned leave and absences. Please also notify the Voluntary Services Manager or Shift Co-ordinator if you are

unable to arrive for duty due to illness or emergency, if they are not available please advise member of the Care Team.

Expenses

Volunteers are entitled to claim travelling expenses at the current mileage rate for car users, or public transport costs.

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