

Together for Short Lives

Trustees' Report and Financial Statements

For the year ended 31 March 2022

Registered company number: 7783702

Registered charity numbers:

1144022 (England & Wales)

SC044139 (Scotland)

TOGETHER FOR SHORT LIVES

(A Company Limited by Guarantee)

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2022

Trustees

Dr Hilary Cass OBE, Chair
Sarah Talbot-Williams, Vice Chair (re-appointed 19 May 2021)
Bernie Watson, Treasurer (re-appointed 22 November 2021)
Arlene Honeyman
Paul Obey
Sue Hogg
Tracy Tait
Toby Porter
Jo Laddie
Adam Smith
Stephanie Nimmo
Alaana Linney (resigned 15 May 2021)

Company registered number

7783702

Charity registered numbers

1144022 (England & Wales)
SCO44139 (Scotland)

Registered office

Suite 1b, Whitefriars, Lewins Mead, Bristol, BS1 2NT

Chief executive officer

Andy Fletcher

Executive team

Nick Carroll
Dr Helena Dunbar
Andy Fletcher
Myra Johnson
Mala Langdon

Independent auditor

Haysmacintyre LLP, 10 Queen Street Place, London, EC4R 1AG

Bankers

NatWest Plc, 32 Corn Street, Bristol, BS99 7UG
CCLA, Senator House, 85 Queen Victoria Street, London, EC4V 4ET

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022**

Investment managers

Sarasin & Partners LLP, Juxon House, 100 St Paul's Churchyard, London, EC4M 8BU

Solicitors

Veale Wasbrough Vizards, Narrow Quay House, Narrow Quay, Bristol BS1 4QA

Chair and Chief Executive's introduction

Welcome to Together for Short Lives' Annual Report and Accounts for 2021-22.

It has been another extraordinary, exciting and challenging year for us all. The impact of COVID-19 has continued to be felt by the children, young people and families at the centre of our work as well as the many wonderful professionals and services delivering children's palliative care locally. And like all charities, the pandemic has presented continued uncertainty for Together for Short Lives.

But while it has been a challenging time in many ways, we are very proud of what we have achieved this year. The impact of our family hub has continued to grow, reaching families with support via our helpline, peer support, Voices for Families legal advocacy service and our Butterfly grants for children who have lost a child. We have supported professionals and services to share innovative ways of working, particularly in reaching families and providing care in different ways and advocated for continued sustainability funding through this uncertain period.

Despite the uncertainty, our fundraising performance has been strong. We are delighted to have been chosen as Morrisons' charity partner for the next three years. As well as providing valuable funds for children's hospices, the partnership is a unique opportunity to reach more families, particularly those from under-represented groups. We want to build on the potential for increased awareness through the partnership to tell family stories of the importance of children's palliative care and to build greater understanding of what they need. In addition, we have worked with national partners to explore testing a new model of integrated care, bringing together health, social care and co-ordination.

We know the number of children with life-limiting and life-threatening conditions is growing. And that many of them are living with greater medical complexity, putting additional pressure on families, professionals and the wider sector.

We are more determined than ever to shine a light on what these children and families need and ensure that they get the right support. This year we have begun work on a new vision and strategy to meet the challenge head on, to reach more families so they can access palliative care, to improve the quality and consistency of care and ensure it is sustainable for the long term.

As ever, we have been indebted to our amazing supporters, staff and volunteers who have enabled us to deliver so much this year. As a consequence of their generous support and our prudent management of costs, we will end the year in a good financial position and ready to step up to the challenge of growing need and demand.

While there will be challenges ahead, we know that by working collaboratively with our partners, we can meet them and ensure that more children and families receive the support they need, when and where they need it.



Dr Hilary Cass OBE
Chair of Trustees



Andy Fletcher
Chief Executive

Trustees' Annual Report

The trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Together for Short Lives (the charity) for the year ended 31 March 2022.

The trustees confirm that the Annual Report and Financial Statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second addition - effective 1 January 2019)".

Structure, Governance and Management

Objectives of the charity

The objectives of the charity are promoting for the public benefit the support of children and young people with life-limiting conditions such that:

- children and young people and their families have as fulfilling lives as possible; and
- children and young people receive the best care at the end of life.

Constitution

Together for Short Lives is a registered charity and was incorporated as a company limited by guarantee on 4th October 2011. The constitution of the charity is set out in the Memorandum and Articles of Association. Trustees are also directors of the charity for the purposes of the Companies Act.

The charity has one wholly owned subsidiary charity: Together for Short Lives (Trading) Ltd (Company number 06434214), a company which is registered in England and Wales and is used for fundraising activities.

Board of Trustees

The charity is governed by its Board of Trustees, which is detailed on page 1. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in note 7 and note 20 to the accounts.

Trustees may hold office for three years. At the end of their first term, they can be re-elected for one further three-year term. Any Trustee who has served two terms of office is not eligible for re-appointment as a Trustee unless there are exceptional reasons. In July 2020, because of the stability required in the pandemic, the trustees voted to waive the two-term restriction to re-elect Hilary Cass for a shorter third term of two years. The third term will end on 31 March 2023. We will begin the open process to recruit a new Chair in the summer of 2022 to enable an effective handover and transition.

The charity aims to appoint trustees across a wide range of backgrounds, skills, and regions.

Induction and training of trustees

On appointment, new trustees receive an induction pack containing key information about the charity and its governance structure. To support their induction, new trustees are matched with an existing trustee in a “buddy scheme”. In addition, new trustees are encouraged to meet with other existing trustees and are invited to visit the charity’s offices to meet with the Executive Team and other staff.

Ongoing training for trustees is given as required; in general, all trustees are encouraged to maintain or enhance their knowledge, especially in areas in which they are not expert. There is a trustee development session at each full Board meeting exploring issues such as current trends in fundraising and children’s palliative care policy and practice.

Sub Committees of the Board

The trustees perform their governance role via the full Board which meets at least four times a year. During the year there have been three committees which are formally constituted as committees of the Board of Trustees and the Board approves the Terms of Reference.

- Finance, Governance and Fundraising Committee
- Appointments Committee
- Clinical Strategy and Quality Assurance Committee

The recorded actions and minutes of committee meetings are submitted to the Board of Trustees at its next meeting. There is a written scheme of delegation that sets out which decisions are made by the Board, committees, or staff and this is reviewed regularly. The committees therefore have certain delegated authority within their areas of responsibility, and these are subsequently reported to the Board for information. However, in other areas, they are only able to make recommendations to the Board.

Committees are able to co-opt to their membership other individuals who may bring particular expertise to that committee.

The Clinical Strategy and Quality Assurance Committee was established in March 2022, following a review of the Board’s committee structure. The Committee oversees the assurance and governance arrangements related to activities involving direct service provision. The committee will make recommendations to the Board of the quality of provision of these services to children, young people and families. In doing so, the Committee will ensure that any risks associated with service provision are managed and mitigated appropriately. The focus of the committee is on strategy, performance and assurance rather than operational matters.

Advisory Council

The Advisory Council was established in 2019 to ensure that our work was better informed by those with lived experience of children’s palliative care and those working to deliver it across the UK. Young people, parents of children with life-limiting conditions and representatives from across the children’s palliative care sector contribute their expertise and communicate their views on issues affecting children’s palliative care to inform and advise the work of Together for Short Lives. It is an integral part of the strategic and operational planning for the charity.

Remuneration for key management staff

The charity aims to ensure that appropriate remuneration packages are set to attract, retain and motivate an appropriate calibre of employees.

Salary benchmarking is undertaken to compare roles with similar positions within the charity and not for profit sector.

Decisions on setting pay levels are made as follows:

- For staff apart from Senior Managers and the Chief Executive, by Senior Managers in conjunction with the Director of Finance & Resources
- For Senior Managers other than Chief Executive, by the Chief Executive
- For the Chief Executive, by the Board of Trustees.

The Board has final approval of all pay rises across the organisation.

The numbers of higher paid employees are:

In the band £60,001 - £70,000	3	3
In the band £70,001 - £80,000	1	1
In the band £80,001 - £90,000	1	1
	<hr/>	<hr/>
	5	5
	<hr/>	<hr/>

Safeguarding

Together for Short Lives has a duty to keep children and vulnerable groups safe and must fulfil its legal and regulatory responsibilities in relation to protecting children, young people and vulnerable adults at risk. In addition, beneficiaries, staff, volunteers, and everyone in contact with the organisation should feel that they are in a safe, supportive and inclusive environment.

Following a benchmarking exercise conducted in May 2021 using the Children England Guidance (2019) "Everyone's Business Safeguarding for Trustees several changes were made: -

- New designated safeguarding lead role in the organisation with clinical background
- Updated safeguarding policy
- Level 1 safeguarding training delivered to all staff, volunteers, trustees
- Level 1 safeguarding training pre-recording and quiz for induction of all new staff
- Establishment of a new subcommittee of the Board of Trustees that oversees assurance and governance arrangements involving direct service provision and all matters relating to child and adult safeguarding.

We also have a whistle blowing procedure, so anyone can confidentially raise any concerns they have. Safeguarding is a standing agenda item at every Executive Team meeting.

We carry out DBS record checks for all new staff and volunteers and an enhanced check for those working on our helpline service with families. The designated lead for safeguarding and the helpline staff have additional enhanced safeguarding training.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

As our service is remote rather than face to face, we have specific procedures that relate to a helpline service. This year we achieved the Helpline Standards' accreditation, and we received a commendation for our safeguarding processes and procedures, in particular our new reflective process and proforma to regularly assess how helpline advisors handle their contacts.

Safeguarding concerns are logged securely on our Case Manager System. We had four safeguarding concerns raised over the year, two of which were thread alerts from our Facebook group. In all cases procedures were followed and support offered, there was no need for further escalation outside of the organisation.

Equity, Diversity and Inclusion

Like many charities, we know we have work to do before we are a fully inclusive organisation where everybody can be themselves and feel that they belong.

We started this work by joining the Employers' Network for Equality and Inclusion (ENEI) and using their tools to benchmark ourselves against others and also develop action plans to improve. We have continued to work with our staff EDI group, designed to take forward the action plan. This group also has a key role in sharing ideas and good practice. We have implemented changes to our recruitment processes, showing all salaries and removing requirements for a degree unless it is a necessity and removing all names, schools and universities from applications.

We have also made changes to our annual leave policy to give all staff flexibility in how they take public holidays, removing the necessity to take time at Christmas and Easter but instead have more choice in when they take time off.

Feedback from our annual staff survey suggests we are making progress in being more inclusive. In 2020, only 46% of staff agreed with the statement 'This charity acts fairly in its dealings with everyone (regardless of age, sex, ethnicity, disability and all protected characteristics)'. In 2022, this figure had risen to 83%. While we are encouraged by this progress, we will continue to develop and roll out our plans to be a more inclusive organisation.

As well as making internal change, we know that we must develop more inclusive services and support the children's palliative care sector to reach all the children and families who need support. We know from evidence that there is a higher prevalence of children with life-limiting and life-threatening conditions among Black, Asian and Minority Ethnic families, particularly those from Pakistani and South Asian communities. This year we undertook a review of literature around barriers to accessing children's palliative care and spoke to families and professionals about these challenges and what potentially can be done to overcome them. The report will help to inform our ongoing work to reach more families and increase access to children's palliative care.

Membership

The charity operates a membership scheme for organisations and professionals working in the children's palliative care sector. We have a paid membership of 121 organisations and teams (which includes all children's hospice services in the UK) and 79 individual care professionals. We also have 655 associate members who have signed up to receive information from us. We launched a new online discussion forum for professionals, which has grown steadily over the year and now has 275 members. There have been discussions on a range of topics, for example, the use of controlled drugs, referral/eligibility criteria for children's hospices and sharing role descriptions for new posts.

Public benefit

The objects of the organisation are for children and young people with life-limiting conditions to have as fulfilling lives as possible and the best care at the end of life. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing Together for Short Lives' aims and objectives and in planning our strategic priorities and activities for the year.

Whilst there is greater elaboration below, our strategic priorities to fulfil the public benefit are outlined as follows.

- A strong and sustainable palliative care sector.
- Supporting and empowering children, young people and families who require palliative care services.
- Striving for joined up policy, services, care and support for children and families.
- Greater understanding and support for children's palliative care

The way in which we have achieved the public benefit is outlined in the "Activities, Achievements and Performance" section below.

Our Strategy

Our vision

For children and young people with life-limiting conditions to have as fulfilling lives as possible, and the best care at the end of life.

Underpinning this vision is a commitment to the rights of all children and young people to a fulfilling life, regardless of their health, ethnicity, social or economic circumstances.

Our mission

Our mission is to secure the best quality of life and best end of life care for children who will have short lives.

Our values

Our values enable us to deliver our strategy:

We listen to families and our work is shaped by what they tell us

Families are at the heart of everything we do. We listen to children, young people and families and our work is shaped by their experiences and needs.

We are compassionate and responsive

We are compassionate and caring about everything we do. We are open, honest and responsive to the needs of children, young people and families, and everyone we work with.

We will collaborate and bring people together

We will bring the children's palliative care sector together so that we can achieve more for children, young people and families. We will work in partnership, collaborate, share expertise and bring a unifying spirit to children's palliative care.

We are innovative, creative and will act as a catalyst for change

We are innovative, creative and unafraid to challenge the status quo. We will always go the extra mile and explore new ways of working to deliver the very best for children, young people and families.

We are passionate and determined

We are passionate, determined, and ambitious about helping children, young people and families to live as full lives as possible. We will not stop until every family gets the care, support and services that they need.

Our strategic priorities

There are 99,000+ children and young people living in the UK with health conditions that are life-limiting or life-threatening and the number is rising.

These children and their families rely on a network of many excellent and invaluable services which make up children's palliative care which is available across the UK: hospitals, children's hospices, community children's nurses, social care providers, educators, wish-makers, therapists, psychologists, sibling workers, bereavement counsellors and many, many more. Our five-year strategy aims to provide a voice for these children and their families and to enable much needed support to the sector.

A strong and sustainable children's palliative care sector for the 99,000+

There are serious risks to the long-term sustainability of the children's palliative care sector. The number of babies, children and young people with life-limiting and life-threatening conditions is growing, and they are living longer with complex conditions. Policy and funding are not keeping pace with their needs, and many individuals and vital charities struggle to develop new and sustainable fundraising income. As a result, services are overstretched, and family support is inadequate.

Supported and empowered children, young people and families

The support children and families receive is patchy and variable. Choice remains a laudable public policy aim but is severely limited by the availability of funded services. Families face a postcode lottery of support, and many of them struggle to get access to the services and support they need. This can leave families feeling frustrated, isolated and alone while facing the challenge of providing 24/7 care for their child.

Joined up policy, services, care and support for children and families

Services are not adequately or consistently joined up around the family and their needs. Policy-makers, funders and commissioners too often operate independently leading to inefficient or ineffective funding arrangements. Families and professionals continue to be frustrated by the lack of co-ordination across health and wider care services, which significantly increases the burden on those seeking care and those providing care.

Changing hearts and minds: Greater understanding and support for children's palliative care

There is a low-level understanding of children's palliative care in both public and wider professional arenas. Too often knowledge of hospice and palliative care is focused on end of life, as opposed to also achieving a quality of life. This creates barriers to good policy making, efficient and effective care and support. There is a cultural and societal fear of death and discomfort with talking about it, especially in relation to children. This compounds families' sense of isolation and loneliness.

Activities, Achievements and Performance for the public benefit

We have detailed below under each of our strategic headings our activities and achievements for the year.

A strong and sustainable children's palliative care sector for the 99,000+

In 2021/22 we campaigned for seriously ill children and young people and their families to have wider access to the lifeline palliative care and support they need:

As a result of our joint campaigning with Marie Curie, Hospice UK, Sue Ryder and the Alzheimer's Society, the government decided to introduce a new legal duty for local NHS organisations in England (integrated care boards, or ICBs) to plan and fund the palliative care they consider appropriate for meeting the needs of local people. This includes children and young people.

Separately, as a result of our joint campaigning with the Children and Young People's Health Policy Influencing Group (HPIG), ministers placed another legal duty on ICBs to set out the steps they will take to address the needs of children and young people under the age of 25 in their forward plans.

We have analysed freedom of information request returns from NHS clinical commissioning groups in England (CCGs) and mapping information from the children's palliative care networks. This has helped us to understand more about when and where quality standards in children's palliative care are being met around the clock – and how services are planned, funded and delivered. We plan to publish this and campaign for better access to 24/7 children's palliative care in 2022/23.

We also helped the government and NHS to fund lifeline children's palliative care services more fairly and sustainably. During Children's Hospice Week (June 21-27), we published our Pushed to The Limits report. This described the impact of the pandemic on children's hospice funding across the UK. Among our findings, we identified that local authority funding for children's hospices in England is not enough to make sure all seriously ill children and their families can access the short breaks they desperately need. MPs showed their support for Children's Hospice Week, wrote to ministers and tabled written parliamentary questions to press the government for sustainable short breaks funding. As a result of this and our campaigning with the Disabled Children's Partnership, the government decided to allocate £30 million for additional short breaks.

We mapped children's hospice organisations to their local NHS integrated care systems (ICS) to help NHS England (NHSE) prepare to distribute the Children's Hospice Grant on a population basis in 2022/23. We then invited children's hospices to negotiate equitable ways of splitting the grant in shared ICS areas, guiding and supporting them in conducting the negotiations. When these were complete,

we shared the outcomes with NHSE and pressed officials to implement a smooth transition from the previous distribution model to the new one.

In Wales, we took part in online meetings with new members of the Senedd following the elections in May 2021. We joined Tŷ Hafan and Tŷ Gobaith in welcoming the Welsh Government's proposed £888,000 per year increase in funding for Wales' children's hospices. This is the first time additional statutory funding has been made available to both organisations since 2007. The children's hospices will receive around 21% of their care costs.

NHSE has finalised its children's palliative care service specification. The process to write the specification began in 2018 and it is designed to support ICSs in commissioning children's palliative care services. We have been part of working groups set up by officials and have been able to involve our members in shaping and influencing it. We have also successfully bid for an NHSE tender to develop a new resource for ICSs to further guide them in commissioning children's palliative care.

Following the government's original decision to mandate COVID-19 vaccinations for health and care professionals, we called on the government to act to make sure children's palliative care services, including children's hospices, were sustainably staffed in hospitals, children's hospices and in the community. The government later decided not to implement the mandate and has asked parliament to revoke the regulations.

Supported and empowered children, young people and families

We have continued to grow our Family Support core offer to reach more families living with a seriously ill child, investing in our helpline and resources for families. We responded to 601 queries from families and those supporting them via our helpline and information service (286), our Livechat facility (169) and email (146). This year we have seen a small increase in the number of families requiring more enhanced support as a result of the initial call. These callers have received follow up support to access appropriate services in their locality, funding and have been referred onto our legal advice and support.

This year we invested into the Helpline Partnership accreditation process and were delighted to be awarded The Helplines Standard - a nationally recognised quality standard which defines and accredits best practice in helpline work.

At the start of the year we had 52 families being supported through our 'Voices for Families' legal advice and support service and 58 new cases were opened throughout the year. With 42 cases closed in this period, at year end 67 were being actively supported. This service, delivered in partnership with LawWorks, provides a volunteer legal professional to support families to advocate for their needs when they are faced with difficult issues such as inadequate care packages or inappropriate housing. In the latter quarter of the year we have also piloted a monthly online legal clinic with 6 new cases picked up via this route. Families attending clinic often had questions relating to Powers of Attorney and Guardianship. We have worked with the Office of the Public Guardian to respond to some of most frequently asked questions to compile information that will be disseminated early this year.

We rolled out our Butterfly Fund nationally to all our member organisations so that they could make referrals on behalf of families. We also launched a webpage through which other professionals and families themselves could submit enquiries. This Fund provides a £300 grant to families whose child has died. This year we have provided 282 grants to families – a 63% increase on the previous year.

We continue to provide financial support through our existing informal and formal partnerships which include Turn2us (16 applications), Rosie's Rainbow Pantry (16 deliveries), Family Fund and a small handful of member services for whom we are able to make family referrals to e.g. Reubens Retreat.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

We also saw a growth in membership of our private Together for Short Lives Family Facebook group, which now has 411 members. We also host a Facebook group for bereaved parents, "Still Their Parent" which has 40 members. We support parents to moderate these groups themselves and welcomed one new parent moderator this year.

We know that timely, accurate information in a variety of formats is highly valued by families, and we continue to review and update our family information offer to families both online and in print. In addition to the new information to support families make informed decisions on applying for Power of Attorney, we have worked with a small group of parents to review the format and language used on the family pages of our website. This year we received Patient Information Forum (PIF) TICK – the UK-wide Quality Mark for Health Information. Through this process we can assure families that information we produce has been professional and robustly reviewed and developed.

Throughout the year 75 individual family members joined one of 10 online workshops on a variety of themes. From supporting siblings, transition to adult services to accessing grants and legal support, these workshops received positive feedback and will continue this year.

Alongside the Family Hub we support family members who volunteer their time to influence campaigns and inform research into children's palliative care. Our group of Family Experts grew from 31 to 70 members through the year and are given monthly opportunities to engage with the sector, sharing their own lived experience of children's palliative care.

Joined up policy, services, care and support for children and families

We hold a variety of meetings and forums for professionals, including those working in practice education roles (97 members), Family Support roles (52 members) and one for Leaders of Care within children's hospices (58 members). We also have a Research Group of 52 academics that we host jointly with Association for Paediatric Palliative Medicine. In addition to these member Forums, we also hold meetings for the Chairs of regional children's palliative care networks to ensure that they are up to date with relevant policy and practice issues that might affect services in their region.

Having moved many of these forums to virtual platforms during Covid, we have been able to extend their reach to more of the professionals that work in children's palliative care, including those working in NHS settings. We held five topic-focussed webinars last year, focussing on the safe use of medicines, reaching families from ethnic minority backgrounds, transition to adult services and two research-focussed sessions. In total these webinars were attended by 368 delegates.

We launched a new online discussion forum for professionals, which has grown steadily over the year and now has 275 members. There have been discussions on a range of topics, for example, the use of controlled drugs, referral/eligibility criteria for children's hospices and sharing role descriptions for new posts.

During 2021-22 we produced an important resource for professionals on the Safe use of Medicines, aiming to support staff, particularly those in children's hospices and community palliative care teams to follow best practice in the administration, storage and disposal of medications. This is particularly important for senior nurses who are increasingly moving into roles where they prescribe medicines for children.

This year also saw the completion of our Improving Transition for Young People programme, which funded ten projects to pilot new approaches to supporting young adults into adult services. We produced an evaluation report from this Programme which captured the learning and also

commissioned an economic evaluation to demonstrate the potential benefits of adopting these approaches in terms of potential cost savings and outcomes for young adults and their families.

We have continued to influence the government's reform of the Special Educational Needs and Disability (SEND) system. We have asked Children's Minister Will Quince and Care Minister Gillian Keegan to work together to set out a vision for joined up plans, assessments and services for disabled children in England across education, health and social care. This was during an online meeting co-ordinated by the Council for Disabled Children. We have also reacted to the Department for Education's green paper for consultation on the SEND system in England. We welcomed ministers' ambition for a more clear, consistent and better quality SEND system. However, we shared the concerns of our Disabled Children's Partnership colleagues that that parents only being able to choose a school from a list of appropriate placements could potentially restrict their choice. We asked for assurances that the proposal for compulsory mediation where parents and local authorities disagree does not restrict access to the SEND tribunal and make it harder for parents to get the support they need.

We have continued to collaborate closely with a range of organisations to improve the co-ordination of support for children and young people with life-limiting illness. In addition to being steering group members of the Disabled Children's Partnership, we have continued to be active members of:

- the Ambitions Partnership for Palliative and End of Life Care
- the Children and Young People's Cancer Coalition
- the NHSE/I Children and Young People Stakeholder Council
- the National Children's Bureau and Council for Disabled Children Health Policy Influencing Group.

Changing hearts and minds: Greater understanding and support for children's palliative care

During the year we raised awareness of the needs of children and families and the services they rely on, sharing stories on our website and through proactive media and social media campaigns. Although lockdown was beginning to ease, many families caring for vulnerable children continued to shield, so we found creative ways through our social media approach, to reach out to families encouraging them to call our helpline, access legal support and join our online support webinars. More recently our awareness raising and campaigning has focused on the cost-of-living crisis and its impact on the families we are here for, including working with the Daily Express on a campaign to end the disability bills crisis.

We have campaigned to ensure families can access to the right services, where and when they need them and invested in marketing and awareness campaigns to reach the growing numbers of children with life-limiting conditions and their families. We have stepped up our story telling, using powerful video content to connect with families. In April last year, we launched a powerful new film, funded on a pro bono basis by Faltrego films, telling one family's experience of hearing their child's prognosis and how they felt lost and alone until they got in touch with Together for Short Lives.

We have engaged with high profile media stories about children with life-limiting conditions, like Ayazlia Cain, daughter to footballer Ashley Cain, who sadly died last year. We reached out to Ayzalia's family on social media, and journalists covering the story, offering support to the family and

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

others like them. As a result, we had over 90 pieces of national coverage that included our comment and helpline contact number. Our media reach has been the highest ever this year, with 1400 items of coverage and a reach of 9 billion. The high numbers reflect some high-profile events and campaigns, including our fundraising Ball in partnership with M&S Food and launching a three-year partnership with Morrisons.

Our Patrons' Programme has delivered some engaging and high-profile coverage, supporting our awareness-raising and fundraising. On Christmas Eve, our Patron Mason Mount, in partnership with Combat Gaming, gave four special families some memories to last a lifetime, when he challenged some children to join him for a livestream online gaming experience. Our Patrons and celebrity friends have supported many awareness and fundraising campaigns including our Ball, and Holly Willoughby, Mason Mount and Alesha Dixon represented our charity at the BGC Charity Day in September. In September Mason Mount created more precious memories when we took him to visit Shooting Star children's hospice. We also worked with Laurence Llewelyn-Bowen for the first time, who made two engaging films for our charity in support of our partnership with Morrisons.

Alongside our own awareness campaigning we have engaged with sector wide campaigns to increase our reach to families including through, Baby Loss Awareness Week, Dying Matters Week, Child Cancer Awareness Month, the Disabled Children's Partnership and many awareness days for specific conditions like Batten, Trisomy and Rett Disease.

We delivered Children's Hospice Week our annual awareness and fundraising campaign, bringing together the 54 children's hospices across the UK, with the theme of Pushed to the Limits, in June 2021. Children's Hospice Week was supported by Her Royal Highness, The Duchess of Cambridge, who is Patron for East Anglia's Children's Hospices. The Duchess' support generated a circulation of 198,143,947 across media.

We also released important new data demonstrating that children's hospices face an uncertain funding future, with over three quarters (77 per cent) of children's hospices expecting their income to fall this year. Our radio campaign during the week including 16 interviews, played across 26 different radio stations, with an impressive audience of 3.65M. In total we delivered 352 pieces of press coverage, reaching an audience of 49 million during the week. On Twitter the Children Hospice Week hashtag was used in 3,637 tweets, by 2,009 contributors. These tweets were delivered to timelines on 21,478,284 occasions, reaching a total of 11,918,522 users. On Instagram our Patron Holly Willoughby's video post alone received almost 750,000 views. We had almost 120,000 impressions on our Facebook posts. We also shared Children's Hospice Week content on TikTok for the first time, with a video made by Mason Mount being viewed 168,000 times, with 37,000 likes during the week.

Our online support hub for families and professionals has grown this year. During the year website visits were around 143,000, with 57,000 visits to our Family Support Hub, nearly 17,000 visits to our online services directory and over 25,000 downloads of our resources and publications. We have grown supporter awareness and engagement online, with online donations rising from £23K last year to over £30K this year.

We have invested in improving family user journeys via the website and making our online information more accessible and moving away from traditional PDF documents to accessible online content. We have improved our health information for families and professional and successfully achieved the Pif Tick standard, the UK's only quality mark for online and printed health information. This means that families and professionals working in children's palliative care can be assured that what they are reading, watching or listening to is evidence-based, understandable, jargon-free, up-to-date and produced to the best possible standard.

Financial review

Overall Financial Performance

The Statement of Financial Activities shows Designated Funds, Unrestricted Funds, Restricted Funds (excluding the National Fundraising Scheme (NFS)) and NFS. The Designated Fund is shown separately from the Unrestricted Fund as it is ring fenced for specific activities (see below). The National Fundraising Scheme is shown as a separate restricted fund as its activities are concerned with raising funds for distribution to children's hospice services, as detailed in note 16.

The net deficit for all funds for the year was £213k (2021: net deficit of £27k). As we reported last year, income was lower than normal due to Covid and the associated restrictions on fundraising.

Funds for our core work

Funds relating to our core work, as opposed to the NFS, are shown in the 2 columns in the Statement of Financial Activities labelled "Unrestricted Funds" and "Restricted Funds (excluding NFS)".

Income

We achieved gross income of £1,881k (2021: £1,452k).

Designated Fund

The money from the large legacy received in 2019 and 2020 has been ringfenced by the trustees in a Designated Fund. The specific activities on which this fund can be spent must be approved by the trustees and if an ongoing activity, must be self-sustaining within 2 years.

Phase one of our planned spend was focussed on building capacity. While we have spent money on ongoing direct services, there has been a focus on building a sustainable base from which to support children and their families and professionals in the sector in the long term. This includes implementing our five year fundraising strategy as well developing digital tools to extend our reach.

Activities this year have included investment in:

- Direct support to families via the Family hub
- Brand definition and development
- Major Giving development
- Data systems and digital development

Expenditure

Expenditure on our core work for the year was £2,227 (2021: £1,669k), considerably higher than the prior year. Of this, £1,392k was spent on our charitable activities (2021: £1,309k) with the remaining £835k (2020: £361k) spent on raising funds.

National Fundraising Scheme (NFS)

This scheme raises income and awareness through national corporate partnerships, and the net income raised is shared with local children's hospice services across the UK who would not otherwise be able to access national partnerships.

The scheme raised £1,272k (2021 £1,757k) during the year from its various fundraising campaigns. After a deduction for direct costs, and a contribution to our core costs, £707k (2020: £1,151k) was distributed across 39 children's hospices.

Grant Making Policy

Having launched a pilot programme in 2019, the '*Butterfly Fund*' has been rolled out nationally this year. The fund provides a £300 grant to families whose child has died. Funding is provided by a number of trusts and foundations, individuals and companies.

We anticipate growing our grant making in 2022-23, with the development of a new projects to reach more children and families with integrated care and support.

Fundraising Strategy

This was year two of our five-year fundraising strategy – a sustainable growth plan that looks to deliver increased income to enable us to fund our projects and services in line with the growing prevalence and unmet need.

At the heart of our strategy is the ambition to become a great fundraising organisation – a whole organisation approach to raising transformational amounts of income for our mission.

We developed a new fundraising ambition and an emotional and uncompromising proposition; an answer to the "Why?" that now runs through the heart of everything we do. We have begun to apply this to our everyday work and seen the success in how it has inspired our team, donors, and prospects; and led to some notable wins.

We have made common sense decisions to invest in personal development and new talent, as well as building an ambitious plan for philanthropy including a giving circle, and a development board, and set aside funds to deal with our digital deficit.

Fundraising performance

We continued to feel the impact of COVID on our income in the early part of the year and reforecast accordingly, however by the second half of the year things began to improve and we saw an uplift in our core income, resulting in a slightly higher than forecast close of £1,388k vs £1,367k.

The underlying performance of our core fundraising channels remains strong, and we have a professional and committed team. We have invested in training and development this year and brought in new faces, increasing the diversity, experience, and fresh thinking.

2021-22 was something of a period of re-setting for our Trust and Foundations team with slightly lower income than the previous year, where we benefited from funders looking to support our COVID-19 response. We have a new Head of Trusts in role who has established a robust strategy and prospect pipeline and our income looks very strong for 2022-23.

In philanthropy we had a strong year thanks to the generosity of our donors and patrons and the agility of the team, managing to deliver our Gala Ball in a COVID safe environment and raise more funds and

coverage than ever before.

Corporate partnerships continued to be influenced heavily by the impact of COVID-19 on the retail sector, and our performance was down on the previous year; although this was planned as the previous year had been buoyed by a one-off gift from M&S. Our long-term partners continued to deliver significant amounts of income across this period, and we are very grateful for their generosity. We finished the year with the fantastic news that we had been successful in becoming the Morrisons' charity of the year for the next three years – a partnership worth over £10m.

The charity undertakes fundraising activity with its supporters through corporate partnerships, challenge events, a gala ball, payroll giving, and other activities in line with the Fundraising Code of Practice set by Fundraising Regulator. Our privacy policy, (which is available on our website), states that:

“If you support us, for example by signing up to an event, donating or signing up to a campaign, we will usually collect your name, contact details, and whether you would like to be contacted, and how we would do so.

We use this information to thank you for supporting us and to provide you with further communications about our activities according to your preferences and interests. We also use it to fulfil our legal responsibilities for financial and Gift Aid reporting.

We will keep your data only for as long as necessary.”

We work with partner organisations so that supporters can take part in professionally organised challenge events and we have clear agreements with those companies who will not use participants' personal details for any other reason.

The charity is registered with the Fundraising Regulator and adheres to the standards of the Fundraising Code of Practice. No complaints about our fundraising activity were received in the year.

Reserves policy

The trustees of the charity review the reserves policy each year. The policy states that the charity will hold Unrestricted Funds, excluding Designated Funds and those which are tied up in functional fixed assets, sufficient to cover:

- A potential shortfall in income by the amounts that have been identified as 'at risk'.
- Additional costs, if specifically identified risks on the risk register with a high cost attached to them, do occur.
- A reduction in value of 20% of the charity's investment fund.

The policy states that the target reserves should be within 15% of the amount calculated through this method. This would enable the charity to continue its activities during a period of reduced income due to changes in fundraising success or other factors. It should also ensure that the reserves, as calculated above, are sufficient to cover the expected liabilities if the charity were to be wound up. Following this calculation for 2021-22, the policy states that the target reserves for the charity should be between £933k and £1,262k (2021: £975k-£1,319k). At 31st March 2022 general reserves (unrestricted reserves excluding designated reserves) totaled £1,520kk (2021: £1,536k), which is

above the target range.

Although the level of reserves is higher than the stated policy, the trustees consider the balance on the unrestricted reserves to be prudent during economically volatile times especially since the charity's core cost base as the organization has matured. With a predicted and potentially protracted recession due in the latter part of 2022, there is a high probability that fundraising income will drop. It is also likely that many vulnerable families which the charity supports will require additional support over the next two years. During this forthcoming period of financial turbulence and recurring costs increasing outside the control of the organization, the Trustees consider it sensible to hold a slightly higher level of reserves. They will maintain a sharp focus on the reserves however, and should it become prudent to draw down the amount held, will do so.

COVID-19 and Going Concern

The financial effect of COVID-19 has been mitigated as far as possible by emergency funding and prudent financial management, so that the net effect on the results of the charity are not significant in the years to come. The trustees are confident that the charity continues to be a going concern, particularly with the additional income secured under both the Morrisons and Kentown partnerships.

There were no significant events in year that had a financial impact on the charity.

Investment Policy and Performance

The organisation's investment policy was last reviewed in October 2020 and is as follows:

- For working capital, in order to ensure adequate cash flow, the equivalent of at least three months' expenditure should be held in instantly accessible cash deposits.
- Any additional funds held on a temporary basis, such as money raised for members through the National Fundraising Scheme, will be invested in cash deposits over an appropriate period so as to maximise return while ensuring the money is available when needed.
- Funds held in excess of the above will be invested over the longer term with the overall aim to achieve long term capital growth. The aim is to ensure that the reserves maintain their real capital value in the long term and should at least exceed inflation (as measured by RPI).
- The investment policy also includes an ethical policy, which states that the trustees choose to invest only in funds that have ethical investment principles and policies, and that are managed by asset managers who have published a "statement of commitment" to the Financial Reporting Council's current UK Stewardship Code. Trustees review the suitability of the investments within the portfolio at least annually.
- The funds (including Designated Funds) available for long term investment are placed with Sarasin & Partners, in their Endowments Fund for Charities. The fund is measured against a bespoke benchmark and performance against this benchmark is monitored by the Finance & Governance Committee twice per year. The trustees consider the fund's performance over the last year to have been acceptable.

Charity's measure of performance

The charity measures its performance by monitoring various key performance indicators (KPIs) which are reported to the board and sub-committees on a quarterly basis. These reports are also reviewed by cross-departmental groups that focus on each of the four strategic aims. Numerical targets are used where appropriate and performance monitored against these.

During the year we have begun work to review our core Purpose and Theory of Change, working with the external agency Trust Impact. This work is crucial to our plans to better evidence and measure the difference we make and improve how we prioritise our work.

Risk management

The risk register is reviewed at every Executive Team meeting, Finance, Governance and Fundraising Committee meeting and Board of Trustees' meeting. The register identifies the major risks to which the charity is exposed together with the actions and systems in place to mitigate or reduce the exposure to those risks.

The principal risks and uncertainties at the time of writing, and plans and strategies for managing them are:

- **Reputational risk from adverse publicity:** Risk assessments are in place for all our key programmes and events which may have reputational impact. We have a robust and regularly reviewed Crisis Management policy and plan in place. We keep our Patrons and Ambassadors Strategy under regular review.
- **Loss of key staff;** Together for Short Lives strives to be a flexible and responsive employer, and recent staff survey bears this out. There has been a renewed focus in training and development in the last year, and we endeavour to provide development opportunities in house. As a relatively small organisation this is not always possible, and we celebrate the career progression of leavers while ensuring that we have sufficient succession planning in place.
- **Failure to deliver sufficient core income:** We have a robust five-year fundraising strategy in place with net income models and a test and learn approach before rollout. Progress is reviewed quarterly at Finance, Fundraising and Governance Committee (FF&G) and the Executive Team.

Plans for the future

The forthcoming year promises to be an exciting one for Together for Short Lives as we deliver significant impactful programmes and develop a new strategy to improve access to quality palliative care for all children and families who need it.

Supporting families

- We will continue to develop and extend our **Family Hub Support Core Offer** to include extension of our Helpline hours and increased legal support. We will aim to reach more families, particularly those from marginalised groups where there is higher prevalence of children and young people with life-limiting conditions. We will develop new resources and information for parents and develop further peer support opportunities. As we look ahead to inflation potentially reaching 11% and the ongoing cost of living crisis, we will continue to advocate for families of seriously ill children to get specific support with energy bills.
- We will continue work to improve reach and support for **families from marginalised communities**. We will build on what we have learned from our review this year to identify ways to break down on barriers to access. We will also develop community outreach projects in partnership with Morrisons to ensure more children and families get the support they need.

Supporting professionals and services

- We will hold a **two day conference** – ‘Unlocking Potential – the key to quality children’s palliative care’ in September. This leading event in children’s palliative care will bring together professionals and services from across the sector to explore how we can meet the challenge of growing demand with high quality care for all who need it.
- We will extend our programme of **professional engagement** and build awareness of children’s palliative care, reaching wide variety of professionals. We will continue to share good practice and find new ways to reach non-specialist professionals.
- We will publish the evaluation of our **Improving Transitions for Young People** programme. We will cascade learning and support the rollout of successful innovations through a programme of education, consultancy and lobbying, both at a local and national level.
- We will **update key professional resources**, including our Perinatal Pathway and our guide to transition: ‘Stepping Up’, which will incorporate the latest data on the prevalence of young people with life-limiting conditions.

Supporting the development of children’s palliative care

- We will continue explore how we can increase investment in **new models of integrated care and support**. We will collaborate with key national and local partners to pilot an integrated model, bringing together clinical, social care and co-ordination support.
- We will continue to support work to **improve understanding of children’s palliative care**, investing in our public communications and collaborating with partners to improve how children’s palliative care is positioned in the media.

Campaigning for change

- We will launch our report into the availability of **24/7 care and support** at the end of life, following our work to map the extent to which local areas are meeting the NICE guidelines. The data will form the basis of an ongoing campaign to improve access to children’s palliative care, secure sufficient funding and develop a workforce to deliver care.
- We will work with the **All-Party Parliamentary Group (APPG) for Children Who Need Palliative Care** at Westminster to ensure parliamentarians are aware of the barriers that prevent seriously ill children and their families from accessing palliative care. With the APPG, we plan to highlight the gaps in 24/7 children’s palliative care and continue our campaign for sustainable funding for short breaks.
- We will advocate for continued **fair funding and improved sustainability** of children’s palliative care, in all four nations including meeting the £300 million fund gap and securing commitments to maintain the Children’s Hospice Grant in England beyond 2004.

Future vision and strategy

With our current strategy ending in 2023, we will spend the coming year defining a new strategy. This will include setting a longer term vision and what change we want to see over the next decade, along with a rolling 2-3 operational plan which can adapt and change depending on the external environment. This will focus on how we can improve access to children's palliative care, as well as the quality and sustainability of support. We will engage with families and those with lived experience and professionals and services in children's palliative care to shape these priorities.

To ensure we maximise our impact, we will also review our Theory of Change to better define the difference we are trying to make and how we create change. Finally, to support the delivery of the strategy we will review our organisational values.

Acknowledgements

Delivering through partnership

We place great value on a collaborative approach, particularly with partners representing palliative and end of life care and disabled children. These include Hospice UK, the Council for Disabled Children, the Association of Paediatric Palliative Medicine, the European Association for Palliative Care, and the International Children's Palliative Care Network. We also seek to work collaboratively with UK and country governments and departments to ensure that the voice of children, young people and their families is heard and the view of our members better represented.

Role of Volunteers

Together for Short Lives benefits from the time and commitment given by volunteers who have helped with administrative duties for the charity on a regular basis, as well as helping on an ad hoc basis. The charity is very grateful to all our volunteers for their time, support and flexibility. and hopes to create further opportunities for volunteer involvement in the future.

Statement of trustees' responsibilities

The trustees (who are also directors of Together for Short Lives for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company and charity law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgments and estimates that are reasonable and prudent.
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Provision of information to auditors

Each of the persons who are trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that the trustee has taken all the steps that ought to have been taken as a trustee in order to be aware of any information needed by the charitable company's auditors in connection with preparing their report and to establish that the charitable company's auditors are aware of that information.

Small Company Provisions

The directors have prepared this report in accordance with the special provisions of Statutory Instrument 2008/409 under the Companies Act 2006 relating to small companies.

This report was approved by the trustees on and signed on their behalf by:



Dr Hilary Cass OBE. Chair

Date: 15 September 2022

Opinion

We have audited the financial statements of Together for Short Lives for the year ended 31 March 2021 which comprise the Consolidated Statement of Financial Activity, the Consolidated and Charity Balance Sheets, the Consolidated Statement of Cash Flows and the related notes including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 March 2021 and of the group's and parent charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report (which incorporates the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report (which incorporates the strategic report and the directors' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report (which incorporates the strategic report and the directors' report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charity Accounts (Scotland) Regulations (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 22, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the group and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to charity and company law applicable in England, Wales and Scotland, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF TOGETHER FOR SHORT LIVES

regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006, the Charities Act 2011 and the Charities and Trustee Investment (Scotland) Act 2005.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to revenue recognition, and management override of controls. Audit procedures performed by the engagement team included:

- Inspecting correspondence with regulators and tax authorities;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Reviewing the controls and procedures of the charity relevant to the preparation of the financial statements to ensure these were in place throughout the year, including during the Covid-19 remote working period;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals, in particular journal entries posted with unusual account combinations, postings by unusual users or with unusual descriptions; and
- Challenging assumptions and judgements made by management in their critical accounting estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Jane Askew (Senior Statutory Auditor)
for and on behalf of
Haysmacintyre LLP
Statutory Auditors

10 Queen Street Place
London
EC4R 1AG

Date: 27.09.2022

TOGETHER FOR SHORT LIVES
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CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (incorporating an income and expenditure account)
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Designated funds - legacy 2022 £	Other unrestricted funds 2022 £	Restricted Funds excluding NFS 2022 £	Restricted Funds NFS 2022 £	Total funds 2022 £	Total funds 2021 £
INCOME FROM:							
Donations and legacies	2	-	558,158	382,805	845,773	1,786,736	2,764,006
Other trading activities	2	-	577,745	264,034	426,280	1,268,059	333,841
Investments	2	-	55,759	-	-	55,759	51,269
Charitable activities	2	-	34,066	-	-	34,066	34,802
Other income	2	-	8,530	-	-	8,530	24,204
TOTAL INCOME	2	-	1,234,258	646,839	1,272,054	3,153,150	3,208,122
EXPENDITURE ON:							
Raising funds		236,024	598,702	-	73,356	908,082	423,032
Charitable activities		118,818	699,722	573,272	1,066,418	2,458,230	2,812,240
TOTAL EXPENDITURE	4	354,842	1,298,424	573,272	1,139,774	3,366,311	3,235,272
Net income/(expenditure) before revaluation		(354,842)	(64,166)	73,567	132,279	(213,162)	(27,150)
Gains on revaluations of investment assets		-	42,851	-	-	42,851	274,227
NET INCOME/(EXPENDITURE)		(354,842)	(21,315)	73,567	132,279	(170,311)	247,077
Transfers between Funds	16	43,554	38,725	50,000	(132,279)	-	-
NET MOVEMENT IN FUNDS FOR THE YEAR		(311,288)	17,410	123,567	-	(170,311)	247,077
Total funds at start of year		2,615,636	1,520,483	177,546	-	4,313,665	4,066,588
TOTAL FUNDS AT END OF YEAR		2,304,348	1,537,893	301,113	-	4,143,354	4,313,665

All activities relate to continuing operations.

The accompanying notes form part of these financial statements.

Full comparatives for the year to 31 March 2021 are shown in notes 2 and 4.

TOGETHER FOR SHORT LIVES
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REGISTERED NUMBER: 07783702

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2022

	Note	2022		2021	
		£	£	£	£
FIXED ASSETS					
Tangible assets	11		42,648		15,081
Investments	12		3,645,743		3,602,892
			<u>3,688,391</u>		<u>3,617,973</u>
CURRENT ASSETS					
Debtors	13	1,113,458		1,223,488	
Cash at bank		<u>454,308</u>		<u>871,405</u>	
		1,567,766		2,094,893	
CREDITORS: amounts falling due within one year	14	<u>(1,112,803)</u>		<u>(1,399,201)</u>	
NET CURRENT ASSETS			<u>454,963</u>		<u>695,692</u>
NET ASSETS			<u>4,143,354</u>		<u>4,313,665</u>
CHARITY FUNDS					
Restricted funds NFS	16		-		-
Restricted funds excluding NFS	16		301,113		177,546
Designated fund - legacy			2,304,348		2,600,555
Other unrestricted funds	16		<u>1,520,483</u>		<u>1,535,564</u>
TOTAL FUNDS			<u>4,143,354</u>		<u>4,313,665</u>

The financial statements were approved by the trustees on 15 September 2022 and signed on their behalf, by:

Bernie Watson



B Watson, Treasurer

Dr H Cass OBE, Chair

The accompanying notes form part of these financial statements.

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

REGISTERED NUMBER: 07783702

CHARITY BALANCE SHEET
AS AT 31 MARCH 2022

	Note	£	2022	£	£	2021	£
FIXED ASSETS							
Tangible assets	11			42,648			15,081
Investments	12			3,650,743			3,607,892
				<u>3,693,391</u>			<u>3,622,973</u>
CURRENT ASSETS							
Debtors	13	1,089,677			1,284,579		
Cash at bank		<u>396,573</u>			<u>796,167</u>		
				1,486,250			2,080,746
CREDITORS: amounts falling due within one year	14	<u>(1,036,287)</u>			<u>(1,390,054)</u>		
NET CURRENT ASSETS				<u>449,963</u>			<u>690,692</u>
NET ASSETS				<u>4,143,354</u>			<u>4,313,665</u>
CHARITY FUNDS							
Restricted funds NFS	16			-			-
Restricted funds excluding NFS	16			301,113			177,546
Designated fund - legacy				2,304,348			2,600,555
Other unrestricted funds	16			<u>1,520,483</u>			<u>1,535,564</u>
TOTAL FUNDS				<u>4,143,354</u>			<u>4,313,665</u>

The financial statements were approved by the trustees on 15 September 2022 and signed on their behalf, by:

Bernie Watson

B Watson, Treasurer



Dr H Cass OBE, Chair

The accompanying notes form part of these financial statements.

The surplus of the parent charity was £170,310 (2021: deficit of £246,902).

**TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)**

GROUP STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Note	2022 £	2021 £
Cash inflow from operating activities	a	<u>(429,302)</u>	<u>(295,121)</u>
Cash flows from investing activities			
Interest income		52	322
Investment income		55,707	50,947
Purchase of tangible fixed assets		(43,554)	(6,141)
Purchase of investments		-	(1,000,000)
Sale of investments		-	1,500,000
Cash used in investing activities		<u>12,205</u>	<u>545,128</u>
Increase in cash and cash equivalents in the year		(417,097)	250,007
Cash and short term investments at the beginning of the year		871,405	621,398
TOTAL CASH AND SHORT TERM INVESTMENTS AT THE END OF THE YEAR		<u><u>454,308</u></u>	<u><u>871,405</u></u>

a. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income/(expenditure)	(170,311)	247,077
Depreciation charge	15,987	27,064
Interest income	(52)	(322)
Investment income	(55,707)	(50,947)
Gain on investments	(42,851)	(274,227)
(Increase)/decrease in debtors	110,030	(915,660)
Increase in creditors	(286,398)	671,894
Net cash inflow from operating activities	<u>(429,302)</u>	<u>(295,121)</u>

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1. Basis of preparation of the financial statements

The consolidated financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2016) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Together for Short Lives meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2. Preparation of accounts on a going concern basis

The review of our financial position since the introduction of the COVID-19 control measures has included forecasting income, expenditure and cashflow, access to available unrestricted funds and detailed planning for potential future events, The trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern for a period in excess of 12 months from the approval date of these accounts.

1.3. Company Status

Together for Short Lives is a company limited by guarantee, registered as a company in England and Wales (company number 7783702). The members of the company are the trustees named on page 1. In the event of the Together for Short Lives being wound up, the liability in respect of the guarantee is limited to £10 per member of Together for Short Lives.

1.4. Income

All income is recognised once the charity has entitlement to income, it is probable that income will be received and the amount of income receivable can be measured reliably.

Donations and legacies

Donations and gifts are included in full in the Statement of Financial Activities when there is entitlement, probability of receipt and the amount of income receivable can be measured reliably.

Gifts in kind

Gifts in kind represent assets donated for distribution or use by the charity. Assets given for distribution are recognised as income only when distributed. Assets given for use by the charity are recognised when receivable. Gifts in kind are valued at the amount actually realised from the disposal of the assets or at the price the charity would otherwise have paid for the assets.

Grants

Grants are recognised in full in the Statement of Financial Activities in the year in which the charity has entitlement to the income, the amount of income receivable can be measured reliably and there is probability of receipt.

1. ACCOUNTING POLICIES (continued)

Income from charitable activities

Income from charitable activities is recognised as earned as the related services are provided. Income from other trading activities is recognised as earned as the related goods are provided.

Investment income

Investment income is recognised on a receivable basis once the amounts can be measured reliably.

1.5. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds
- Expenditure on charitable activities

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Expenditure is allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned based on staff time attributable to each activity.

Expenditure on raising funds for children's hospice services through the National Fundraising Scheme (NFS) is included under "Expenditure on charitable activities", as these are costs that we incur in supporting the children's palliative care sector and so are part of delivering our charitable purpose.

1.6. Allocation of costs

Staff costs are allocated between direct charitable expenditure and support costs based on the time spent on these activities. Other costs are allocated directly to the relevant heading.

1.7. Operating leases

Rental charges are charged on a straight-line basis over the life of the lease.

1.8. Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES (continued)

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

1.6. Employee benefits

Short term benefits

Short term benefits including holiday pay are recognised as an expense in the period in which the service is received.

Employee termination benefits

Termination benefits are accounted for on an accruals basis and in line with FRS 102.

Pension scheme

Together for Short Lives operates a defined contribution pension scheme for the benefit of its employees. The assets of the scheme are held independently from those of the Charity in an independently administered fund. The pensions costs charged in the financial statements represent the contributions payable during the year.

1.7. Basis of consolidation

The financial statements consolidate the accounts of Together for Short Lives and its subsidiary undertaking Together for Short Lives (Trading) Ltd. The company has taken advantage of the exemption contained within 408 of the Companies Act 2006 not to present its own Income and Expenditure Account.

1.8. Investments

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year.

Investments in subsidiaries are valued at cost less provision for impairment.

Monies held in deposit accounts are classified as investments within current assets.

1.9. Tangible fixed Assets and depreciation

Fixed assets are initially recorded at cost. Expenditure on fixed assets costing £1,000 or less is written off as incurred.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	-	Straight line over the period of the lease
Fixtures and fittings	-	25% straight line
Office equipment	-	33.3% straight line

1.10. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1. ACCOUNTING POLICIES (continued)

1.11. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.12. Critical accounting judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Critical judgements – legacy income recognition

During the year, the charity received notification of a residual legacy. The administration of the estate remains ongoing. In the Trustees judgement there is insufficient information available to measure the legacy due to the charity and therefore only the interim distribution received after the year end has been recognised in these accounts.

The trustees do not consider there are any other critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed above.

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. ANALYSIS OF INCOME

	Unrestricted funds 2022 £	Designated Funds 2022 £	Restricted Funds excluding NFS 2022 £	Restricted Funds NFS 2022 £	Total funds 2022 £	Total funds 2021 £
Donations and legacies						
Donations	306,246	-	319,968	840,773	1,466,987	2,047,152
Legacies	24,718	-	-	-	24,718	29,163
Grants	227,195	-	62,837	5,000	295,032	687,691
	<u>558,159</u>	<u>-</u>	<u>382,805</u>	<u>845,773</u>	<u>1,786,736</u>	<u>2,764,006</u>
Other trading activities						
Licensing	70,028	-	264,034	291,541	625,603	48,608
Fundraising events	507,717	-	-	134,739	642,456	285,233
	<u>577,745</u>	<u>-</u>	<u>264,034</u>	<u>426,280</u>	<u>1,268,059</u>	<u>333,841</u>
Investments						
Bank interest	52	-	-	-	52	322
Investment income	55,707	-	-	-	55,707	50,947
	<u>55,759</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>55,759</u>	<u>51,269</u>
Charitable activities						
Membership fees	34,066	-	-	-	34,066	34,802
Conferences	-	-	-	-	-	-
	<u>34,066</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>34,066</u>	<u>34,802</u>
Other income	8,530	-	-	-	8,530	24,204
Total income	<u><u>1,234,258</u></u>	<u><u>-</u></u>	<u><u>646,839</u></u>	<u><u>1,272,053</u></u>	<u><u>3,153,150</u></u>	<u><u>3,208,122</u></u>

Comparative analysis for 2021

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

3. NET INCOME FROM TRADING ACTIVITIES OF SUBSIDIARY

Together for Short Lives owns 100% of the called up share capital of Together for Short Lives (Trading) Limited, a trading company registered in England and Wales, company number 06434214. A summary of the trading results of Together for Short Lives (Trading) Limited for the year ended 31 March 2022 is shown below. All taxable profits have been transferred to the Charity.

	2022	2021
	£	£
Turnover	624,222	47,124
Administrative expenses	(17,077)	(9,188)
Profit after tax	607,145	37,936
Payment under gift aid	(607,145)	(37,936)
Retained profit carried forward	-	-

At 31 March 2022 the total of share capital and reserves for the company was £5,000 (2021: £5,000). Net assets were £710,369 (2021: £75,236) and net liabilities were £705,369 (2020: £70,236).

4. ANALYSIS OF EXPENDITURE

	Direct costs		Support costs	Total	Total
	Grants	Other costs	costs	2022	2021
	2022	2022	2022	2022	2021
	£	£	£	£	£
Raising funds					
Raising funds for our core work	-	650,287	184,438	834,725	360,695
Raising funds for NFS income	-	54,922	18,434	73,356	62,337
	-	705,209	202,872	908,081	423,032
Charitable Activities					
National Charitable Activities	94,450	716,301	202,871	1,013,622	963,418
Cost of generating income for children's hospice (NFS)		260,577	98,566	359,143	353,244
Cost of generating income for children's hospice (Morrisons)		248,585		248,585	
Grants – National Fundraising Scheme (NFS)	707,276	-	-	707,276	1,150,478
Grants – Improving Transition for Young People Awards	-	-	-	-	160,500
Grants – Butterfly Fund	129,604	-	-	129,604	84,600
Grants – Relief Fund	-	-	-	-	100,000
Charitable activities	931,330	1,225,464	301,437	2,458,230	2,812,240
	931,330	1,930,672	504,309	3,366,311	3,235,272

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

4. ANALYSIS OF EXPENDITURE (Continued)

	Direct costs		Support costs 2021 £	Total 2021 £
	Grants 2021 £	Other costs 2021 £		
<i>Comparative analysis for 2021</i>				
Raising funds				
Raising funds for our core work	-	247,297	113,398	360,695
Raising funds for NFS income	-	44,787	17,550	62,337
	-	292,084	130,948	423,032
Charitable Activities				
National Charitable Activities	-	660,530	302,888	963,418
Cost of generating income for children's hospice (NFS)	-	253,794	99,450	353,244
Grants – National Fundraising Scheme (NFS)	1,150,478	-	-	1,150,478
Grants – Improving Transition for Young People Awards	327,123	-	-	160,500
Butterfly Fund Grants	84,600	-	-	84,600
Grants – Relief Fund	100,000	-	-	100,000
Charitable activities	1,495,578	914,325	402,337	2,812,240
	1,495,578	1,206,409	533,285	3,235,272

In 2021, £62,337 of expenditure on raising funds was restricted to NFS, and £360,695 was unrestricted.

£1,495,578 of expenditure on charitable activities was restricted, £353,244 was restricted to NFS and £963,418 was unrestricted.

5. ANALYSIS OF SUPPORT COSTS

	Total 2022 £	Total 2021 £
Staff costs	301,898	281,999
Depreciation	15,987	27,065
Governance costs	48,292	42,560
Other administrative costs	138,132	181,661
	504,309	533,285

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

6. GRANTS TO INSTITUTIONS

	Unrestricted Funds 2022 £	Restricted Funds excluding NFS 2022 £	Restricted Funds NFS 2022 £	Total Funds 2022 £	Total Funds 2021 £
National Fundraising Scheme (NFS)	-	-	707,276	707,276	1,150,478
Improving Transitions for Young People Fund	-	32,068	-	32,068	160,500
Butterfly Fund Grants	-	129,604	-	129,604	84,600
Relief Fund Grants	-	-	-	-	100,000
	<u>-</u>	<u>161,672</u>	<u>707,276</u>	<u>868,948</u>	<u>1,495,578</u>

Grants payable under the National Fundraising Scheme are made to member charities providing children's palliative care services across the UK in line with donor wishes.

7. GOVERNANCE COSTS

	Total funds 2022 £	Total funds 2021 £
Auditors' remuneration	14,260	14,360
Meeting costs	942	-
Trustees travel reimbursed	2,901	-
Wages and salaries	25,095	23,441
Employers NI	3,463	3,235
Pension costs	1,631	1,524
	<u>48,292</u>	<u>42,560</u>

8. NET INCOME/(EXPENDITURE)

	2022 £	2021 £
This is stated after charging:		
Depreciation of tangible fixed assets:	15,987	27,064
Auditors' remuneration	14,460	14,360
Operating lease payments	4,621	31,371
	<u>35,068</u>	<u>72,795</u>

During the year, no trustees received any remuneration (2021 – no trustees).
During the year, no trustees received any benefits in kind (2021 – no trustees).
During the year, 9 trustees received reimbursement of expenses amounting to £2,901 for travel, accommodation and subsistence (2021: 0 trustees).

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

9. AUDITORS' REMUNERATION	2022	2021
	£	£
Fees payable to the charity's auditor for the audit of the charity's annual accounts	9,550	8,925
Fees payable to the charity's auditor in respect of:		
Together for Short Lives (Trading) Ltd	2,500	2,335
Non audit services	2,210	2,100
	<u> </u>	<u> </u>

10. STAFF COSTS	2022	2021
	£	£
Staff costs were as follows:		
Wages and salaries	1,141,731	1,046,612
Social security costs	125,156	101,655
Other pension costs	73,380	64,450
	<u> </u>	<u> </u>
	<u>1,340,267</u>	<u>1,212,717</u>

The average monthly number of employees during the year was as follows:

No.	No.
27	25
<u> </u>	<u> </u>

The number of higher paid employees was:

In the band £60,001 - £70,000	3	3
In the band £70,001 - £80,000	3	2
In the band £80,001 - £90,000	-	-
In the band £90,001 - £100,000	1	1
	<u> </u>	<u> </u>
	<u>7</u>	<u>6</u>

Key management remuneration

The total employee benefits of the key management personnel of the Group were £521,391 (2021: £389,932).

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

11. TANGIBLE FIXED ASSETS

Group and Charity	Leasehold property improvements £	Fixtures and fittings £	Office equipment £	Total £
Cost				
At 1 April 2021	85,059	18,512	95,210	198,781
Additions	30,494	-	13,060	43,554
At 31 March 2022	<u>115,553</u>	<u>18,512</u>	<u>108,270</u>	<u>242,335</u>
Depreciation				
At 1 April 2021	85,059	18,512	80,129	183,700
Charge for the year	4,524	-	11,463	15,987
At 31 March 2022	<u>89,583</u>	<u>18,512</u>	<u>91,592</u>	<u>199,687</u>
Net book value				
At 31 March 2022	<u>25,970</u>	-	16,678	42,648
At 31 March 2021	<u>-</u>	<u>-</u>	15,081	15,081

12. FIXED ASSET INVESTMENTS

Group	Money Market Fund 2022 £	Listed securities 2022 £	Total 2022 £	Total 2021 £
Market value				
At 1 April	1,608,302	1,994,590	3,602,892	3,828,665
Additions	-	-	-	1,000,000
Disposals	-	-	-	(1,500,000)
Revaluations	-	42,851	42,851	274,227
At 31 March	<u>1,608,302</u>	<u>2,037,441</u>	<u>3,645,743</u>	<u>3,602,892</u>
Group investments at market value comprise:			2022 £	2021 £
Money Market Fund			2,037,441	1,994,590
Listed investments			<u>1,608,302</u>	<u>1,608,302</u>

All the fixed asset investments are held in the UK

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

12. FIXED ASSET INVESTMENTS (continued)

	Money Market Fund 2022 £	Listed securities 2022 £	Investments in subsidiary 2022 £	Total 2022 £
Charity				
Market value				
At 1 April	1,608,302	1,994,590	5,000	3,607,892
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	42,851	-	42,851
At 31 March	<u>1,608,302</u>	<u>2,037,441</u>	<u>5,000</u>	<u>3,650,743</u>

All the fixed asset investments are held in the UK.

Comparative analysis for 2021

	Money Market Fund 2021 £	Listed securities 2021 £	Investments in subsidiary 2021 £	Total 2021 £
Charity				
Market value				
At 1 April	721,118	3,107,547	5,000	3,833,665
Additions	1,000,000	-	-	1,000,000
Disposals	-	(1,500,000)	-	(1,500,000)
Revaluations	273,472	755	-	274,227
At 31 March	<u>1,994,590</u>	<u>1,608,302</u>	<u>5,000</u>	<u>3,607,892</u>

All the fixed asset investments are held in the UK.

13. DEBTORS

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Trade debtors	396,610	19,350	8,010	19,350
Amounts owed by group undertakings	-	-	628,853	61,091
Other debtors	1,432	12,912	1,432	12,912
Prepayments and accrued income	715,416	1,191,226	451,382	1,191,226
	<u>1,113,458</u>	<u>1,223,488</u>	<u>1,089,677</u>	<u>1,284,579</u>

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

14. CREDITORS: amounts falling due within one year	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Trade creditors	66,758	54,168	66,758	54,168
Other taxation and social security	36,467	36,244	36,467	30,553
Other creditors	152,341	23,695	81,010	23,695
Accruals and deferred income	857,237	1,285,094	852,052	1,281,638
	<u>1,112,803</u>	<u>1,399,201</u>	<u>1,036,287</u>	<u>1,390,054</u>

15. ANALYSIS OF DEFERRED INCOME	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Deferred income at 1 April	1,519	68,153	1,519	68,153
Released to income in the year	(1,519)	(68,153)	(1,519)	(68,153)
Deferred in the year	4,740	1,519	4,740	1,519
	<u>4,740</u>	<u>1,519</u>	<u>4,740</u>	<u>1,519</u>

Deferred income in 2022 relates to conference income, ball income and income from the Association for Paediatric Palliative Medicine (APPM).

Deferred income in 2021 related to income from the Association for Paediatric Palliative Medicine (APPM).

TOGETHER FOR SHORT LIVES
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

16. STATEMENT OF FUNDS

	Brought Forward £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
Designated funds						
Designated fund - Legacy	2,600,555	-	(338,855)		-	2,261,700
Fixed asset fund	15,081	-	(15,987)	43,554	-	42,648
General funds	1,520,483	1,234,258	(1,298,424)	38,725	42,851	1,537,894
General Funds						
Total Unrestricted funds	<u>4,136,119</u>	<u>1,234,258</u>	<u>(1,653,266)</u>	<u>82,279</u>	<u>42,851</u>	<u>3,842,241</u>

Purpose of designated funds

The Fixed Asset fund

This fund relates to fixed assets and therefore is not available to cover the ongoing costs of the Charity, the balance is equal to the net book value in the accounts of fixed assets held by the charity.

Legacy fund

The trustees have designated this legacy to be invested in key strategic areas for children's palliative care – see Trustees' Annual Report.

	Brought Forward £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
Restricted funds: National Fundraising Scheme						
Restricted NFS	-	1,272,054	(1,139,775)	(132,279)	-	-
Other restricted funds						
Butterfly Fund	13,283	30,370	(150,290)	-	-	(106,637)
Transition Grants	132,272	-	(59,385)	-	-	72,887
Family information & support	(1,900)	-	(13,880)	-	-	(15,780)
National Lottery	93	-	(914)	-	-	(821)
Disney	-	100,000	(4,319)	50,000	-	145,681
Morrisons (Hospices)	-	191,847	(248,585)	-	-	(56,738)
Morrisons (Project)	-	264,034	(33,866)	-	-	230,168
Other restricted funds	33,798	60,587	(62,032)	-	-	32,353
	<u>177,546</u>	<u>646,839</u>	<u>(573,271)</u>	<u>50,000</u>	<u>-</u>	<u>301,113</u>

16. STATEMENT OF FUNDS (CONTINUED)

Purpose of Restricted funds

Restricted NFS

The National Fundraising Scheme (NFS) is concerned with raising funds for distribution to children's hospice services. Further details on the income and costs of the scheme can be found in notes 2, 4 and 6.

Butterfly fund

This Fund provides grants of £300 to bereaved families, and the intention is that it is fully funded by a number of supporters. The current deficit balance represents the gap between fundraising receipts and the 63% increase in grant distribution this year. The trustees will keep the fund under close scrutiny, whilst maintaining the objective of reaching every bereaved family.

Transition Grants

This is our funding programme which seeks to address the significant difference in care experienced by young adults in their transition from children's to adult services.

Family Information and Support

We also received generous support for our Family Information and Support work this year from a number of funders supporting our helpline, advocacy service and information and resources that we provide for families. The deficit at the end of the year will be covered by income received in 2021-22.

Relief fund

The Relief fund was established in May 2020 in response to COVID-19 to provide 500 grants of £200 to families in need. The funding was provided by a number of trusts and foundations, individuals and companies and all the funds were distributed within 3 months.

National Lottery

This grant has enabled us to support families during COVID-19 by increasing capacity and access to the helpline (including LiveChat), expanding peer support and online communities, providing up to date information on COVID-19 and connecting and supporting the palliative care services that the families use.

Other restricted funds

Other restricted funds are immaterial amounts granted for restricted purposes; these include grants awarded by NHS England, the Scottish Government and Hospice UK.

Fund Transfers

The transfers from the general fund to the Fixed Asset Designated fund, was required to maintain the balance in the Fixed Asset Fund equal to the net book value of fixed assets in the balance sheet.

The transfer from the National Fundraising Scheme (NFS) Fund to the General Fund represents the share of NFS net income that will go towards the core work of the charity. The proportion of NFS income that is used for our core work varies among the different corporate partners, but is usually 15% of the total net income raised.

The transfer to the Disney Fund from the General Fund represents a balance carried forward at the end of the 2021 financial year which should have been disclosed as a restricted fund. As the amount is not material for the purpose of preparing these accounts it has been corrected within the current financial year. The funds have been applied in accordance with the wishes of the donor.

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16. STATEMENT OF FUNDS (CONTINUED)

Comparative analysis for 2021

	Brought Forward £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
Designated funds						
Designated fund - Legacy	2,672,000	-	(71,445)	-	-	2,600,555
Fixed asset fund	36,004	-	(27,065)	6,142	-	15,081
General funds						
General Funds	1,218,477	936,727	(1,065,694)	156,746	274,227	1,520,483
Total Unrestricted funds	3,926,481	936,727	(1,164,204)	162,888	274,227	4,136,119
Restricted funds: National Fundraising Scheme						
Restricted NFS	(40,548)	1,757,504	(1,566,059)	(150,897)	-	-
Other restricted funds						
Butterfly Fund	56,948	31,992	(103,046)	27,389	-	13,283
Transition Grants	98,307	243,787	(223,711)	13,889	-	132,272
Family information & support	25,400	-	-	(27,300)	-	(1,900)
Relief Fund	-	100,000	(100,000)	-	-	-
National Lottery	-	46,799	(32,580)	(14,126)	-	93
Other restricted funds	-	91,313	(45,672)	(11,843)	-	33,798
	180,655	513,891	(505,009)	(11,991)	-	177,546

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17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2022 £	Restricted Funds excluding NFS 2022 £	Restricted Funds NFS 2022 £	Total funds 2022 £
Tangible fixed assets	42,648	-	-	42,648
Fixed asset investments	3,645,743	-	-	3,645,743
Current assets	1,233,570	301,113	-	1,534,883
Creditors due within one year	(1,079,720)	-	-	(1,079,720)
	<u>3,842,241</u>	<u>301,113</u>	<u>-</u>	<u>4,143,354</u>

Comparative analysis for 2021:

	Unrestricted funds 2021 £	Restricted Funds excluding NFS 2021 £	Restricted Funds NFS 2021 £	Total funds 2021 £
Tangible fixed assets	15,081	-	-	15,081
Fixed asset investments	3,602,892	-	-	3,602,892
Current assets	1,917,347	177,546	-	2,094,893
Creditors due within one year	(1,399,201)	-	-	(1,399,201)
	<u>4,136,119</u>	<u>177,546</u>	<u>-</u>	<u>4,313,665</u>

18. PENSION COMMITMENTS

Employer's pension contributions paid in the year ended 31 March 2022 were £73,380 (2021: £60,450). Amounts shown in other creditors at the balance sheet date in respect of pension contributions outstanding were £12,686 (2021: £10,793).

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19. OPERATING LEASE COMMITMENTS

At 31 March 2022 the group had annual commitments under non-cancellable operating leases as follows:

	Land and buildings		Equipment	
	2022	2021	2022	2021
Group and charity	£	£	£	£
Within 1 year	21,364	-	530	1,060
Between 2 and 5 years	69,433	-	-	530
	<u>90,797</u>	<u>-</u>	<u>530</u>	<u>1,590</u>

At 31 March 2022 the group was entitled to receive the following income under non-cancellable operating leases:

	2022	2021
Group and Charity	£	£
Within 1 year	-	-
	<u>-</u>	<u>-</u>

20. RELATED PARTY TRANSACTIONS

Several trustees of Together for Short Lives are also either trustees or employees of member charities. Some of these charity members benefit from grants under the National Fundraising Scheme (NFS), but the trustees do not benefit personally. Trustees set the rules of the scheme which determine how the money raised is shared among members, but they are not involved in specific decisions about how NFS money is distributed.

During the year the charity charged its trading subsidiary, Together for Short Lives Trading Limited, £10,779 (2021: £4,897) for management and licensing costs.

£nil donations relating to a charity auction were received from trustees in the year (2021: £50 donations were received from trustees in the year).